

***MINUTES OF
FACILITIES PLANNING AND IMPLEMENTATION COMMITTEE***

Tuesday, February 14, 2006 3:30 p.m.
Warren Green, 1st Floor Meeting Room
Hotel Street, Warrenton, Virginia

Present:

William Downey, Board of Supervisors
Richard Robison, Board of Supervisors
Anthony Hooper, Deputy County Administrator
Tom Boyer, Deputy Director, General Services
Kevin Burke, County Attorney
Maria Del Rosso, Library
Butch Farley, Director, General Services
Kay Jackson, MBP
Wanda Mercer, Executive Assistant, General Services
Larry Miller, Parks & Recreation
Bryan Tippie, Director, Budget

Guests:

Gail Barb, Clerk, Circuit Court
David Flohr, Sheriff's Office
John Griffin, Citizen
Katherine Heritage, Assistant County Administrator
Micah Meadows, Sheriff's Office
Barbara Severin, Library Board
Helen Zaleski, Circuit Court
Bill Weber, Citizen

Mr. William Downey called the meeting to order at 3:35 p.m. on Tuesday, February 14, 2006.

APPROVAL OF AGENDA

The agenda was approved as published.

APPROVAL OF MINUTES OF THE JANUARY 10, 2006 MEETING

The minutes of January 10, 2006 were approved as published.

APPROVAL OF THE DECEMBER JOINT COUNTY AND SCHOOL MEETING

Approval of the minutes will take place at the next joint meeting in April 2006.

PROJECT REVIEW/UPDATE

Library Status Report

John Barton Payne – Dominion Virginia has transferred the project to the Warrenton office for design and engineering. Warrenton office personnel were unaware that the underground option choice was sent December 15, 2005 to the Herndon office; thus, five weeks of design time has been lost. The representative is aware of the time schedule. The pricing was a concern and is being checked by the Warrenton office. As he is updated, Mr. Boyer will communicate necessary information to FPIC members. Bid documents should not be sent until the situation with Dominion Virginia is resolved. If necessary, Mr. Phil Sparks with Dominion Power can be contacted.

New Baltimore Branch – A work session will be scheduled to discuss and review the plans of the library. Thirteen (13) separate firms attended the pre-bid meeting showing interest in the architectural and engineering services. Interviews with the firms will begin shortly.

Mrs. Severin requested that when the County and Town meet to discuss the Arrington property that consideration be given to request property for a library.

Parks and Recreation Projects

Mr. Larry Miller presented an overview of Parks and Recreation projects.

Addition to Marshall Community Center

Funding for the project is on hold pending direction from the Board of Supervisors. Procurement continues to work with Davis, Carter, Scott to resolve design issues. Mr. Miller will review and report who has permit responsibility.

Northern Swimming Pool – Parks and Recreation received, but not reviewed, revised cost estimates that include planning and other associated costs. The revised cost of \$6.2 million includes utilities and parking areas. Mr. Downey requested a breakdown showing soft and hard costs and the conceptual plan used to figure costs.

Monroe Park – The Assay Office and Bunk House plans are complete. Funding for this project is on hold pending direction from the Board of Supervisors.

Central Sports Complex – Patton, Harris, Rust is preparing the fifth submission of Phase I and the third submission of Phase II. The meeting between the Fauquier Fair Board and the Rogers to discuss the property will be scheduled and notice will be forwarded to Mr. Robison.

Northern Sports Complex – The stop work order has been removed. Work has begun on the sewer line on the eastern portion of the project.

Vint Hill Village Green Ball Field and Parking Improvements – The ball field and parking construction is on hold pending funding direction from the Board of Supervisors.

Mr. Downey expressed his gratitude to the Parks and Recreation Board prioritizing its projects.

Mr. Miller noted that snow guards would be installed in the spring.

Project Review – Courthouse / Adult Detention Center (ADC)

Ms. Kay Jackson presented the project updates, noting that she was requesting approval of Change Order #17 in the amount of \$33,086 for the Adult Detention Center/Jail and Change Order #18 in the amount of \$63,588 for the Courthouse. The contractor has requested a nine (9) day no-cost time extension. March 24, 2006 is the date of substantial completion for the Clerk's Office. Final completion date is April 24, 2006. Inspections have been positive.

Currently, forty-eight (48) change orders totaling \$125,000 remain for the Courthouse and eleven (11) change orders totaling \$14,000 remain for the Jail.

Jail Change Order #17 for \$33,086 and Courthouse Change Order #18 for \$63,588 were approved by FPIC members. The no cost time extension request establishing a new substantial completion date of March 24, 2006 was also approved.

Ms. Jackson noted that due to the project nearing completion, she is working 4 days per week during February and 3 days per week during March and will not attend future FPIC meetings. She has met and debriefed Mr. Boyer on the projects.

Mr. Boyer reported that the Treasurer and Commissioner of the Revenue's offices had moved to their permanent 2nd floor offices in the Courthouse. The systems furniture left behind will be utilized in various County/agency offices. Punch list items and painting to the vacated areas will be attended to once the furniture has been removed. The Clerk's Office is scheduled to move April 1, 2006. Once Community Development begins its move to the Courthouse, minor renovations will be made at 62 and 70 Culpeper Street.

Adult Detention Center (ADC)/Jail – Mr. Boyer briefed the committee on renovations needed at The Sheriff's Department. First and second floor space near the rear will be converted to three 3 offices and conference space. This project will be bid outside of the current renovations. Mr. Boyer has identified funds for the design of these changes to be performed by Moseley Architects since they are the designers of record for the project.

General Services Project Summary

Mr. Tom Boyer reviewed the project summary.

Alice Jane Childs – Pre-bid for the drainage issue was held February 14, 2006. The roof replacement warranty has been received and is being reviewed by the contractor. An electrician to complete the job has not been located.

Data Center – Mr. Boyer received, but had not reviewed, plan review responses from Hurd and Obenchain which included MBP's comments. The Data Center should be ready for bid in March 2006.

Fleet Maintenance Roof – The roof warranty has been received. Minor repairs remain.

Warrenton Library HVAC Replacement – Additional repairs and adjustments necessitated an amended final punch list.

Old Jail Museum – A pre-construction meeting with J. Crowder and Old Jail Museum staff will take place in March 2006.

For Discussion Only – Sheriff's Office Storage – Due to the current unsecured evidence location, Mr. Boyer presented information on a 40'x50' concrete storage building for evidence, weapons, and ammunition storage building. A quote for the structure only of \$150,000 has been provided for budget purposes by a local firm. Other cost considerations include HVAC, electrical, sprinkler systems, fire and burglar alarms, etc. Drawings and outside finish options are expected soon. Funding needs to be established.

General Services/Warrenton Fire Company Access

The Warrenton Fire Company has provided alternative entrance plan proposals showing one access into the complex. Timmons, the architectural firm for the School Board, has been tasked with providing options for two accesses. Developer modifications are an option. Mr. Boyer will continue to work with the School Division and the Warrenton Fire Company to address this matter. The access issue will continue as an agenda item until resolved.

Next Meeting Date

The next meeting of the Facilities Planning and Implementation Committee will be Tuesday, March 14, 2006, at 5:30 p.m.

With no further business, the meeting adjourned at 4:40 p.m.

Future Discussions Items

Extension Office CIP Submission.

Parks and Recreation possible relocation to Raymond Farm.